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Version Control

Medical Policy

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1. Introduction

The Trust intends and expects that all decisions around the use of Trust resources will be underpinned at all times by its vision and values:

Our aim:

To create centres of educational excellence that inspire all pupils to turn their potential into performance

To achieve this our schools will:

Provide a broad and balanced curriculum that allows pupils to develop their talents and ambitions

Deliver the highest quality learning opportunities facilitated by excellent teachers

Inspire our pupils to become confident, motivated and respectful individuals ready to make a positive contribution to society

The Trust will support our schools by:

Maximising the resources and expertise available to individual schools

Providing a platform for the sharing of excellent practice

Challenging and developing staff to turn their potential into performance

1.1. Aims and Scope

Medical Needs Register

A medical register is kept for each year group and is compiled from data supplied by parents/guardians. It is very important that all information is shared with us in the interests of the child.

1.2. Other linked Policies

- Safeguarding
- Support Pupils at School with Medical Conditions
- Covid-19 Risk Assessment / Management Plan

2. Policy Statement

Medical Inspections

There are times when children are seen by the school nurse team. Written permission will be requested from parents/carers before a child is seen.

Administration of Medicine

The following guidelines are in place for the administration of medicines:

- **Staff will only administer medication to pupils in life threatening circumstances**
- In almost all cases a care plan would already be in place
- Asthma inhalers will be administered by children, but a medicine form must be completed by the parent. For children who need a spacer, help will be given by an adult
- Parents will have to make individual arrangements for children to be given medicines during the day (written permission would be needed for an adult other than the parent to give medicine to a child e.g. at lunchtime)

If your child is about to enter Red Oaks Primary and has a significant health issue please ensure you let us know prior to the child's official start date. It is essential that staff are trained for all eventualities. **A child cannot be admitted until the Care Plan is in place. Any child who is not toilet trained must have a Personal Care Plan because it involves intimate care.**

Sun Cream

During the summer months some children may need to have sun cream administered before school to ensure they are protected from the sun. Children with very fair skin may need to bring in extra supplies of sun cream for later in the day. Sun hats or Legionnaire caps are encouraged to protect children's heads, faces and necks during the summer months.

Additional Information during COVID-Pandemic

This should be read in conjunction with Covid-19 Risk Assessment. Some or all of these measures may be in place depending on the latest DfE guidance: -

- Children with a care plan who need intimate care, will be supported by staff wearing PPE.
- The designated medical room (Goldfish bowl) will have a first aid kit and PPE.
- **The disabled toilet will be reserved only for those who are unwell.**
- If a child/adult displays the following symptoms, parents will be called
 - A high temperature
 - A new continuous cough
 - Has other signs of illness such as a rash, as well as high temperature
 - Does not want to eat or is not usual self and you are worried
 - Dehydrated for no apparent reason eg sunken eyes and no tears when crying
 - Anosmia – loss of sense of taste or smell
- Anyone displaying symptoms will remain isolated in the medical room until they are collected.
- Tests are available to anyone over the age of 5 displaying symptoms.
- With consent, the temperature of all staff and children will be taken before entering the building. We cannot hold data and anyone who refuses cannot be compelled, nor can there be any action as a result of that refusal. If temperature is above 37.8 degrees, person will be sent home.
- Any staff checking temperatures will wear PPE.

Handwashing

- Children will be encouraged to wash hands thoroughly and where possible/appropriate in the presence of an adult. Frequent reminder of what good handwashing is. Children will be asked to wash hands before and after lunch and immediately after playing outside. There may be other times of day when children need to wash hands and will be asked to do so.
- All children and staff must wash their hands as soon as they reach their classroom in the morning.
- The disabled toilet must not be used. This will be reserved for anyone who is unwell.

Sneezing

- Tissues will be available in every classroom and children will be encouraged to use these then asked to flush the tissue in the toilet.

- Children will be encouraged to sneeze into their elbow and clean up appropriately afterwards if they are unable to access a tissue in time.
- Some children suffering from hay fever may prefer/be encouraged to wear a mask to avoid social isolation.

Toileting

- Children will only be able to use the toileting areas one at a time. There will be a sign to indicate use on the outside door.
- This will also apply to staff toilets.
- If a child has an accident, they will be encouraged to clean themselves. If this is not possible, parents will be called except where the child has a care plan in place.
- Children with a care plan who need changing will be done so with any adults wearing PPE.
- Parents of young children (F Stage & KS1) will be asked to sign an Intimate Care Agreement (if there is no Care Plan). If a child has an accident, staff may assist a child with permission if necessary. Another adult should be present and parents informed.

Use of Masks

- Although guidelines say these are not necessary, staff and children will be given the choice and may wear masks or face coverings if they wish. Masks will be available in schools for staff.
- If staff/children choose to wear a mask, it is important these are not regularly taken on and off and left on surfaces.

Pupil Health

- Pupils who live with clinically vulnerable (no NHS letter) attend as normal.
- Pupils who live with extremely clinical vulnerable (NHS letter) should attend if distancing measures are in place.

Staff Health

- Clinically vulnerable – Over 70s, pre-existing conditions, pregnant – no need to shield but should work from home if possible.
- Clinically extremely vulnerable will have a letter from the NHS and should shield until they are advised it is safe not to.
- Staff who live with extremely clinically vulnerable (NHS letter) should attend if distancing measures are in place.
- Staff and members of their households are entitled to testing if they become ill.

Medical Policy

- Staff who live with clinically vulnerable (no NHS letter) attend as normal.