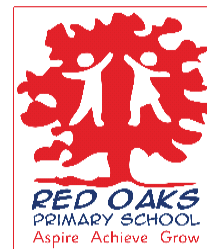


Minutes of Red Oaks Primary School  
Full Governing Board Meeting

Tuesday 5<sup>th</sup> December 18:00 - 21:00



Present:	<p>Khyati Bailey (KB)          Ian Burgess (IB)          Fred Child (Chair) (FC)          Nicole Deacon Willis (NDW)          James Lee (Deputy Head Teacher) (JL)          Tracey Lynam (TL)          Emma Maddison (Clerk to Governors)          Jackie Peterson (School Business Manager) (JP)          Victoria Robinson (VR)          Rachel Surch (Head Teacher) (RS)</p>
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1	<p><b>Pay Panel Proposal:</b></p> <p>A proposal from the Pay Panel was put to the board and passed unanimously.</p>
2	<p><b>Apologies and Declaration of Interest in any Agenda Item:</b></p> <p>Apologies were received and accepted from John Robinson, Gary Donnelly, Sarah Newman and Kath Abercrombie</p> <p>FC welcomed new staff governor Nicole Deacon-Willis</p> <p>There were no declarations or conflicts of interest declared in any agenda items.</p>
3 & 4	<p><b>Confidential Items</b></p>
5	<p><b>Adoption of Minutes From:</b> Board Away Day on October 10<sup>th</sup></p> <p>FC invited adoption of the minutes, these were accepted as an accurate record of the meetings and signed.</p>
6	<p><b>Outstanding Actions:</b></p> <p>FC asked and received confirmation from the board that all outstanding actions from the previous Board Away Day on 10<sup>th</sup> October had been undertaken:</p> <p><b><u>Staff Presentations:</u></b>          Trending Analysis Presentation. JL &amp; RS (in progress)          Pupil Premium Presentation posted to hub. JL</p>

	<p><b><u>Finance:</u></b> Accounts to the end of Sept ready. JP (in progress)</p> <p><b><u>Raising Standards:</u></b> TL had met with RS ref: data analysis and interpretation for feedback and also will attend course on ASP.</p> <p><b><u>Head's Report:</u></b> Fire engine issues with parking. RS. Some issues but completed. Carillion meeting done. RS &amp; FC <b>Governors were also asked to check they have a photo on display in reception</b></p> <p><b><u>Policies:</u></b> <b>SEF:</b> Document posted to hub. (Clerk)</p> <p><b>Scheme of Delegation:</b> Scheme of Delegation. (published to website FC)</p> <p><b><u>Link Governors:</u></b> VR added to agenda as EYFS. (Clerk)</p> <p><b><u>AOB:</u></b> <b>H&amp;S and Safeguarding:</b> Walk around school for issues. RS</p> <p><b>Staff Survey:</b> Conduct staff survey. (Chair &amp; Board)</p> <p><b>Staff Values:</b> It was confirmed that Miss Wilson was awarded term 1 values 'Aspire'</p>
7.	<p><b>Head Teacher's Report:</b> This was taken as read. It was agreed that an extra meeting be scheduled for Tues 9<sup>th</sup> January at 6pm.</p>
8.	<p><b>Policies:</b> Nothing to report.</p>
9.	<p><b>Link Governors:</b> Nothing to report.</p>
10.	<p><b>Any Other Business:</b> <b>Agreement to elect Kath Abercrombie to co-opted governor:</b> FC proposed that Kath be elected a co-opted governor, all voted in favour, motion was carried unanimously.</p>
11.	<p><b>Governor Training:</b> Nothing to report.</p>

**The meeting closed at: 20:55**

**Accepted:**

**Date:**

<b>Full Governor Board Meeting Dates 2017/18 On Site</b>
19 <sup>th</sup> September 2017 @ 18:30
5 <sup>th</sup> December 2017 @ 18:30
9 <sup>th</sup> January 2017 @ 18:00
6 <sup>th</sup> February 2017 @ 18:30
13 <sup>th</sup> March 2017 @18:30
10 <sup>th</sup> May 2017 @ 18:30
26 <sup>th</sup> June 2017 @ 18:30
<b>Off Site</b>
10 <sup>th</sup> October 2017 @ 09:00- 14:30
12 <sup>th</sup> July @ 09:00 - 14:30