

Timetable for School Admission Appeals 2021/22

1 st March 2021	National offer day for secondary schools
30 th March 2021 (by 4pm*)	Deadline by which your secondary transfer appeal form must be received by the Appeal Clerks (20 school days)
Wednesday 16 th June 2021	Appeals heard for on-time applications (40 school days)
16 th April 2021	National offer day for primary schools
17 th May 2021 (by 4pm*)	Deadline by which your primary transfer appeal form must be received by the Appeals Clerk (20 school days)
19 th July 2021	Appeals heard for on-time applications (40 school days)

*This is your completed appeal form setting out the reasons for your appeal and including any supporting documents

- School place appeals received, for any reason, after the deadlines detailed in rows two and five above, will be heard within 40 school days or within 30 school days of receipt of the appeal, whichever is the later
- You will receive at least 10 school days' notice of the date of your appeal hearing. You may waive your right to this length of notice
- Any additional evidence must be received by the Appeal Clerks at least six working days before the date of your appeal hearing. Any evidence submitted after this time may not be considered at the appeal
- Appeal papers to be considered at the hearing will be issued to the Appeal Panel and other parties five working days before the hearing
- A letter notifying you of the outcome of your appeal will be sent in five school days of the appeal wherever possible. However, during the busy period of April to July it is generally not possible to issue the letter in this time but the Clerk will give an indication of when it can be expected at the hearing.

In-year applications will be heard within 30 school days. Parents are requested to complete their appeal form within 20 school days from the date of notification that their application was unsuccessful.

For further information on the appeal process, email:

admissionappeals@swindon.gov.uk