

Timetable for School Admission Appeals 2022/23

1 st March 2022	National offer day for secondary schools
30 th March 2022 (by 4pm*)	Deadline by which your secondary transfer appeal form must be received by the Trust Admissions Officer (20 school days)
Abbey Park School – 27 th , 28 th & 29 th June, 1 st July 2022	Appeals heard for on-time applications (40 school days)
Lydiard Park Academy – 8 th & 9 th June 2022	
19 th April 2022	National offer day for primary schools
18 th May 2022 (by 4pm*)	Deadline by which your primary transfer appeal form must be received by the Trust Admissions Officer (20 school days)
Red Oaks Primary School – 24 th June 2022 Orchid Vale Primary School – 27 th June 2022	Appeals heard for on-time applications (40 school days)

*This is your completed appeal form setting out the reasons for your appeal and including any supporting documents

- School place appeals received, for any reason, after the deadlines detailed in rows two and five above, will be heard within 40 school days or within 30 school days of receipt of the appeal, whichever is the later
- You will receive at least 10 school days' notice of the date of your appeal hearing. You may waive your right to this length of notice
- Any additional evidence must be received by the Trust Admission Officer at least 14 working days before the date of your appeal hearing. Any evidence submitted after this time may not be considered at the appeal
- Appeal papers to be considered at the hearing will be issued to the Appeal Panel and other parties 10 working days before the hearing
- A letter notifying you of the outcome of your appeal will be sent in seven school days of the appeal wherever possible. However, during the busy period of April to July it is generally not possible to issue the letter in this time but the Appeal Clerk will give an indication of when it can be expected at the hearing.

In-year applications will be heard within 30 school days. Parents are requested to complete their appeal form within 20 school days from the date of notification that their application was unsuccessful.

For further information on the appeal process, email:

admissions@theparkacademiestrust.com