

Red Oaks Primary School  
21<sup>st</sup> July 2021  
Newsletter



### Thank You

This has been a really tricky year for everyone and we are amazed and how well all the children have coped during this turbulent time. Thank you to all our Red Oaks families who have continued to give their support to all the staff at the school; this has been very much appreciated. We have everything crossed that September will bring some form of normality and as such, staggered timings for all but Reception will not be necessary. Years 1-6 children will come to school for 8.30am through the following entrances:



Nursery - own Nursery gate (8.30 and 12.10).

Reception - Bottom entrance nearest to Abbey Park (Cherry for 8.30am - Apple for 8.40am)

Year 1-6 - Playground gate at the top of the car park

If there are any changes to this, we will let you know via email during the holidays.

We hope you all have a restful and well-deserved summer break. We look forward to seeing you all on Friday 3<sup>rd</sup> September.

Happy Holidays! Mrs Surch

### Bags2School

Thank you for all your kind donations for Bags2School. We managed to raise £126.00! 😊



### Covid Management Plan

As school returns to 'normal' in September, there is no risk assessment as such. There is a plan attached that explains how day to day operations will work within school for your information. This is subject to change and updates that will be shared if and when they are made.

### Library Books

Please can everyone have a LAST good look for school library books at home and return these to school **ASAP** as we would like to be able to sort out the library before the end of term and make sure we are well 'stocked' for September. Many thanks.



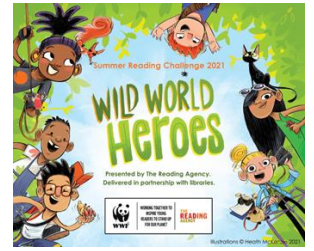
If you are aware of any safeguarding issues during the school holidays please email [taylorb@redoaks.org.uk](mailto:taylorb@redoaks.org.uk) and add 'Safeguarding Concern' into the subject area. Any email sent marked for safeguarding will be responded to within 24 hours.

### Transition week 2021

Class transition was very exciting this year; we had a whole week in our new classrooms with our new teachers. One picture inspired all of our activities and, this year, it was linked to nature and the environment. Take a look at our year group videos to see what we got up to and then enjoy a virtual tour around Red Oaks' Art Gallery. [Click here to view](#)

## **Summer Reading Challenge**

The Summer Reading Challenge is back! This year, Swindon libraries are offering an online registration process, where children will be able to join the Challenge, choose which library they pick up their Summer Reading Challenge packs from and can even select to have a lucky dip pack of books to borrow - all chosen by expert staff! All libraries will still have paper joining forms available. Packs will include a pull-out folder with three sets of stickers, a Steve Antony competition entry form, a Nature Quest booklet from the National Literacy Trust and a Swindon Libraries activity booklet and of course an official Summer Reading Challenge certificate. [Register online here](#)



## **Lost Property**

Our lost property trunk is also full once again - any named items found have been returned to their owners however, if your child is missing any uniform/coats please have a look through and retrieve your items - the rest will be spread on the grass at the front of school this afternoon - if you would like to look through it please do - if you need some larger uniform for next year please help yourself to what's there.

## **Online Safety - Parent Zone - Boredom Busters**

The website Parent Zone has produced the following:



*The holidays are just around the corner - and although we can't guarantee sunny weather, we probably can guarantee that at some point over the summer you'll hear the dreaded 'I'm bored!' We've therefore pulled together 10 ideas for fun digital activities for all the family, to help keep you and your children happy and entertained throughout the summer. From our Summer Ollee-day activity wallchart, to creative coding and engineering challenges, to multimedia and augmented reality adventures, there's something here for everyone. (Parent Zone)*

For a link to the 10 family summer boredom busters

[https://www.parents.parentzone.org.uk/morearticles/10-family-summer-boredom-busters?utm\\_source=Parents+Newsletter&utm\\_campaign=c40c176f0f-EMAIL\\_CAMPAIGN\\_2020\\_12\\_9parentnewsletterxmas\\_COPY&utm\\_medium=email&utm\\_term=0\\_87fb043a40-c40c176f0f-179429013](https://www.parents.parentzone.org.uk/morearticles/10-family-summer-boredom-busters?utm_source=Parents+Newsletter&utm_campaign=c40c176f0f-EMAIL_CAMPAIGN_2020_12_9parentnewsletterxmas_COPY&utm_medium=email&utm_term=0_87fb043a40-c40c176f0f-179429013)

If you have fun completing any of these please let me Mr Lee know on [deputyhead@redoaks.org.uk](mailto:deputyhead@redoaks.org.uk)

## **Contacting School**

School office hours are 8.30am-3.30pm please be aware that calls are not answered outside of these hours. Our phone number is **01793 493920**.

If your child is unwell and will not be attending school please send an email to Mrs Ponting on [pontingj@redoaks.org.uk](mailto:pontingj@redoaks.org.uk) as well as letting the teacher know on Class Dojo, many thanks.



## Red Oaks Primary School

Management Plan for: **Coronavirus Pandemic – Following Government step 4 (19<sup>th</sup> July 2021)**

Written by: Rachel Surch - Headteacher

Date: 13<sup>th</sup> July 2021

**Please read carefully. If at any time, the headteacher and Trust board feel that it is not safe to open the school as a whole, to groups or individuals, parents and staff will be informed immediately.**



Item, place or circumstance to be risk assessed	Actions taken to minimise risks	Person responsible
<b>Whole school environment</b>		
Mixing and 'bubbles'	<p>It is no longer necessary to keep children in consistent bubbles. Any decision to reintroduce bubbles will not be taken lightly and would take account of the detrimental impact this could have on the delivery of the curriculum.</p> <p>It would assist NHS Test and Trace if teachers put into place seating plans where possible. It is understood that this may not be possible with younger children.</p>	<p>All staff</p> <p>All pupils</p>
Assemblies	Assemblies will resume in the school hall upon return to school in September.	<p>All staff</p> <p>All pupils</p>
Lunchtime and break time	Children will be able to mix on the playgrounds and will not be kept in bubbles for playing.	<p>All staff</p> <p>All pupils</p>
Face coverings	<p>Face coverings will no longer be advised for pupils, staff or visitors either in classrooms or in communal areas.</p> <p>If any staff or children wish to continue wearing a mask, they may do so.</p> <p>Parents do not have to wear a mask while on school site but may choose to do so.</p>	

<p>Close contact with pupils</p>	<p>From Step 4 (July 19<sup>th</sup> 2021), close contacts will be identified via NHS Test and Trace and education settings will no longer be expected to undertake contact tracing.</p> <p>As with positive cases in any other setting, NHS Test and Trace will work with the positive case to identify close contacts. Contacts from a school setting will only be traced by NHS Test and Trace where the positive case specifically identifies the individual as being a close contact. This is likely to be a small number of individuals who would be contacted in exceptional cases to help with identifying a close contact of a positive Covid-19 case.</p> <p>Instead, children will be contacted by NHS Test and Trace, informed they have been in close contact with a positive case and advised to take a PCR test.</p> <p>If adults choose not to get vaccinated, they will need to self-isolate if identified as a close contact.</p> <p>Settings will continue to have a role in working with health protection teams in the case of a local outbreak. If there is an outbreak in a setting or if central government offers the area an enhanced response package, a director of public health might advise a setting to temporarily reintroduce some control measures.</p> <p>As with positive cases in any other setting, NHS Test and Trace will work with the positive case to identify close contacts. Contacts from a school setting will only be traced by NHS Test and Trace where the positive case specifically identifies the individual as being a close contact. This is likely</p>	<p>All staff</p>
<p>Support with contact tracing</p>	<p>The headteacher should initiate contact tracing procedures. They can call the DfE helpline on 08000468687.</p> <p>They should also contact the Swindon Covid Response desk  <a href="mailto:CovidResponse@swindon.gov.uk">CovidResponse@swindon.gov.uk</a></p>	

External visitors	External visitors will be required to leave contact details when using the sign in system. This will be for Test and Trace purposes only.	All staff, visitors, office staff Deaf staff Access to Work staff
<b>Class based activities</b>		
Ventilation	Classrooms will have all doors and windows open for ventilation as much as possible. Children will have increased opportunities to learn outside.	All staff All pupils
Seating arrangements	Tables no longer need to be forward facing but seating plans are advised for the purpose of Test and Trace.	All class-based staff All pupils
Book corners and libraries	Book corners and libraries may be used at all times and by all pupils. Sand and water play as well as role play and dressing up can now resume.	Teachers Librarians Children
Curriculum	All curriculum activities may resume.	Children Staff
School trips and workshops	These may resume	Children Staff Parents
Soft furnishings	These may be used in the classroom and wider school	
<b>Parents and carers</b>		
Attendance	It is expected that all children will attend school.  All CEV children and young people should attend their education setting unless they one of a very small number under paediatric or other specialist care who have been advised by their GP or clinician not to attend.  Where a child is required to self-isolate or quarantine because of Covid-19 in accordance with relevant legislation or guidance published by PHE or the DHSC they should be recorded as code X (not attending in circumstances related to coronavirus). Where they are unable to attend because they have a confirmed case of COVID-19 they should be recorded as code I (illness).	Parent  Pupils  Headteacher
Drop off and pick up	Start and finish times will not be staggered. Gates will open at 8.30 and	Parents

	<p>registration will be prompt at 8.40. Children arriving after this time will be marked as late.</p> <p>Children in Nursery will enter via their own gate.</p> <p>Children in Reception will enter via the doors close the reception classrooms (nearest to Abbey Park)</p> <p>Children in years 1-6 will enter via the playground gate at the top end of the car park.</p> <p>Adults will be able to drop off and pick up children from their classroom doors. For Reception parents, pick up will be via the same as the drop off point.</p> <p>Those arriving on SBC transport will enter through the main entrance.</p>	Pupils
Uniform	It is expected that all pupils will adhere to the school uniform policy. The guidance states that uniform does not need to be cleaned any more often than usual nor does it need to be cleaned using methods any different to normal.	Children Parents
Parent meetings	The school welcomes parents for meetings but understands that some may still feel anxious. It is therefore possible to request a phone or TEAMS meeting instead. We will request that all visitors sanitise their hands and distance in meetings will be maintained.	Parents Staff
Parent contact details in case of emergency	Parents will be frequently reminded to ensure primary and secondary contact details are up to date and registered with the school office.	Parents Mrs Tyler
Clubs including breakfast club and after school care (Early Birds and Acorns)	These clubs will resume as normal with children allowed to mix.	Headteacher
Late arrivals and pick ups	If children arrive at school or are collected later than they should be, parents must come to the main entrance.	Headteacher Office staff
Staff shortages	Due to staff shortages, it may be necessary to close classes/ bubbles at very short notice. This will only be done if we believe classes cannot be covered safely.	Pupils Parents Staff

	Children with an EHCP may have different adults and there may be times when children have to share an adult or have periods of time unsupported if we do not believe this to be a safety risk. Parents will be contacted if there is a long term staffing issue.	
<b>Well being</b>		
Lateral Flow Tests	<p>These will not be taken by staff over the summer holidays.</p> <p>Staff will resume testing twice weekly throughout September although staff will begin this prior to returning to school (25<sup>th</sup> and 29<sup>th</sup> August) and this will be reviewed by the government at the end of September.</p>	All staff
Staff meetings	These may resume in person although some social distancing will remain.	Headteacher
Mental Health and Well-Being – Pupils	<p>Children will be eased back into work and routines gently with explanations about what we can/ can't do.</p> <p>Social Stories and teddies will be used for specific children who may need additional support.</p> <p>There will be a focus on Personal, Social and Health Education (PSHE)</p> <p>Children have access to a Pastoral teacher and two ELSAs (Emotional Literacy Support Assistant).</p> <p>The school buys into TAMHS support for those pupils who need additional emotional support.</p>	<p>Teachers</p> <p>Pupils</p>
Mental Health and Well-Being - Staff	<p>Staff are encouraged to discuss any concerns with their line manager or headteacher.</p> <p>SLT and DSL have access to formal supervision through the school's TAMHS worker if requested.</p>	<p>All staff</p> <p>SLT Jo Bradley</p>

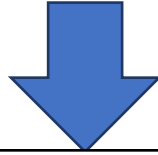
	<p>All staff in the Trust have access to DAS Zurich Municipal Counselling service This is free to Trust staff and confidential.</p> <p>Regular briefings, emails and messages of encouragement to be sent via email and/or phone/Teams</p> <p>'Marking on the move/Live marking' is strongly encouraged. All other marking is to be done in school and books should not be taken home unless absolutely necessary.</p> <p>Staff working 1:1 with children will sit 2m apart shoulder to shoulder where possible. 1:1s with Deaf children may be sat 2m apart face to face to allow for clear communication. All adults will remind each other.</p> <p>Teachers will be expected to take PPA time in school with their partner teacher unless there are specific circumstances.</p> <p><u>Staff who are clinically vulnerable or extremely clinically vulnerable.</u> Clinically extremely vulnerable (CEV) people are no longer advised to shield but may wish to take extra precautions to protect themselves.</p>	<p>Headteacher SLT</p> <p>Teachers</p> <p>Teachers</p> <p>Teachers</p> <p>All staff</p>
<b>Hygiene, first aid and health and safety</b>		
Individuals displaying symptoms	<p>If a pupil displays symptoms, an adult from within that group should accompany the child to the 'goldfish bowl' and phone the office for further instructions.</p> <p>The office should ring the child's parents and should tell the adult with the child who they should expect to collect.</p> <p>If the adult collecting is different from expected or is unknown, the responsible adult should clarify with the office before sending the child home.</p> <p>Office staff should confirm arrangements with the child's parents/carers, even if it results in a delay in sending the child home.</p>	<p>Trained First Aiders</p> <p>Pupils</p> <p>Staff, pupils, parents</p>



	<p>Any member of staff or pupil with possible symptoms should be moved to the 'goldfish bowl'.</p> <p>If the child requires supervision then the responsible adult should wear PPE and should maintain distance.</p> <p>The room must be thoroughly cleaned after a suspected case.</p> <p>PPE available in the isolation room. Walkie Talkie available within the isolation room so that members of staff can contact the relevant people. Staff entering the room with a child who needs to be isolated must maintain 2m distancing.</p> <p>The disabled toilet next to the school hall will be used for anyone unwell as well as for disabled access. If anyone is unwell, it will be deep cleaned before the next use. The office staff must then contact the on-site cleaner and the toilet should be considered out of action until it has been cleaned. Everyone must wash their hands thoroughly after any contact with someone who is unwell. Pinnacle will be informed so that appropriate cleaning can be undertaken after quarantine the room for 48 hours.</p> <p>If someone is injured, they can be seated in the KS1 library and a first aider will wear PPE to tend to them.</p> <p>Children with key symptoms should not attend school.</p> <p>The household (including any siblings) should follow the PHE stay at home guidance for households with possible or confirmed cases.</p>	<p>Local Health Protection Team</p>
<p>Temperature checking</p>	<p>We may take the temperature of a child or member of staff if they feel unwell.</p>	<p>All staff</p>

	The school will always seek permission from parents before doing so.	All pupils Parent verbal consent
Cleaning	The building is deep cleaned prior to return to school in September. Anti-bacterial spray and cloths available in all classrooms.  Rooms where there is a confirmed case will be thoroughly cleaned before pupils return to school.	Cleaners  All staff  All pupils
Handwashing	Children will be encouraged to wash hands thoroughly and where possible/appropriate in the presence of an adult. Frequent reminder of what good handwashing is. Children will be asked to wash hands before and after lunch and immediately after playing outside. There may be other times of day when children need to wash hands and will be asked to do so.  All children and staff must wash their hands as soon as they reach their classroom in the morning.  All visitors will be asked to wash or sanitise hands upon entering the school.  The disabled toilet must not be used. This will be reserved for anyone who is unwell.	All pupils  All staff
Sneezing	Tissues will be available in every classroom and children will be encouraged to use these then asked to flush the tissue in the toilet.  Children will be encouraged to sneeze into their elbow and clean up appropriately afterwards if they are unable to access a tissue in time.  The school will encourage the 'catch it, bin it, kill it approach.'	All pupils All staff
Ventilation	Where possible, rooms should always be well ventilated by opening doors and/or windows.	

Staff/pupils should follow public health advice on when to self-isolate and what to do. They should not come to school if they have any symptoms or a positive lateral flow/PCR test.



Pupils or staff who develop symptoms in school must be taken to the 'goldfish bowl' to isolate. Parents of children will be contacted and asked to collect the child. Any siblings must also go home.



If there is a confirmed positive case (through PCR), the parents of the positive case must engage with NHS Test and Trace. If applicable, they will liaise with school and close contacts will be identified and given advice.



Close contacts will be advised to self-isolate by NHS Test and Trace. They will be advised to take a PCR test.



**Positive Test Result**

Isolate for 10 days



**Negative Test Result**

Return to school, if they feel well.



## Raychem Netball Club

Swindon, Wiltshire



# Netball Camps

If you're looking for an organised sporting activity during August then look no further 😊 😊 😊  
Everyone is welcome, no experience required.  
Come along, join our experienced, qualified coaches and give Netball a try.

### For those in School Years 3, 4, 5 & 6

Thursday 5<sup>th</sup> August 2021, 10:00 – 12:00

Dorcan Recreation Centre

St Paul's Drive, Swindon SN3 5DA

Tuesday 24<sup>th</sup> August 2021, 10:00 – 12:00

The Deanery

Peglars Way, Swindon SN1 7DA

Cost £8 per person per session

### For those in School Years 7, 8 & 9

Tuesday 24<sup>th</sup> August 2021, 13:00 – 16:00

The Deanery

Peglars Way, Swindon SN1 7DA

Cost £12 per person per session

To book please send an Email to [raychemnc@gmail.com](mailto:raychemnc@gmail.com) containing the camp date (or dates) and the participant's name & school year.

The closing date is 29<sup>th</sup> July 2021 however please book early to avoid disappointment.

avoid